

Department of Disability, Aging and Independent Living (DAIL)

SHARED LIVING HOME INSPECTION

You are receiving this notice because we have scheduled a safety inspection of your home at _____ on _____ at _____. DAIL’s Housing Contractor, EverGreen Environmental Health & Safety, will be at your home for approximately 1 ½ hours. You must be present for the entire inspection.

Evergreen Environmental has a contract with the State of Vermont to provide inspections to existing or potential shared living homes. These inspections are required for all shared living homes in Vermont to ensure that there are no health or safety hazards. Evergreen might have questions or need additional information during the inspection. As a contractor with our agency, please be polite and respectful during the inspection. An agency representative will be present for the entire inspection and will be able to help answer any questions you might have.

Things to remember:

- All the items that do not meet requirements that are identified by the agency during the pre-inspection must be corrected before the Housing Contractor arrives for the safety inspection.
- Please secure any pets before the Housing Contractor arrives, even if you feel they are friendly. This will help the inspection go smoothly.
- The Housing Contractor will need access to all areas of the home, including but not limited to all bedrooms, basement areas and area containing the heating systems.
- The Housing Contractor has a standard checklist of items to review. The checklist was developed by the State of Vermont, the Housing Contractor does not have the ability to waive any of these items. The Housing Contractor will mark each item on the checklist as “compliant” or “not compliant”. After the inspection, you will work with the agency to fix any of the items that are not compliant.
- The Housing Contractor may find items that were not identified during the agency pre-inspection. Please note that it is the Housing Contractor that conducts the official inspection of record.
- Please have the fire escape plan posted and the results of the water test (if required) and the professional chimney inspection/cleaning (if required) with you at the inspection.
- If it is winter, please ensure that all entryways to the home are free from ice and snow so that the Housing Contractor can inspect all exterior entrances and exits at the home.

If you have any questions, please contact your agency Service Coordinator:

Service Coordinator’s Name: _____

Phone Number: _____

Email: _____